



Clent Parish Council

Councillors are summoned to the Annual Meeting of the Parish Council at
7:00pm on Monday 18th May 2026
at Clent Parish Hall, Church Ave, Clent, Stourbridge DY9 9QT
Press and public are cordially invited to attend.

AGENDA

- 1. Apologies for absence**
To receive apologies and to approve reasons for absence.
- 2. Election of Chairman and Vice Chairman**
(a) Election of Chairman for the 2026/27 council year.
(b) Election of Vice Chairman for the 2026/27 council year.
- 3. Declarations of interest**
With reference to items on the agenda members are reminded of their responsibility to declare interests (pecuniary and non-pecuniary) and to update their register of interests as required.
- 4. Dispensations**
To consider any requests to the Clerk for dispensations from Members who have declared an interest but wish to stay in the meeting during that time to aid discussion/speak/vote.
- 5. Clent Youth Council**
To receive an update from the Chair of the Youth Council.
- 6. Questions from the Public (15 minutes maximum)**
Electors are invited to give their views and question the Parish Council on issues on this Agenda or raise issues for future consideration at the discretion of the Chairman. The exact duration of the public section is at the discretion of the Chairman.
- 7. Updates from District/County Councillors**
To receive updates from the Bromsgrove District Councillors and Worcestershire County Councillor.
- 8. Minutes**
To resolve to accept the minutes from the Parish Council meeting on the 20th April 2026 as true record of the proceedings.
- 9. Correspondence**
To consider any correspondence received since the last meeting:
(a) From BDC to advise that round 1 of their Community Investment Fund (CIF) is now open for applications
(b) From BDC to advise that Bromsgrove District Council has appointed Spray Associates to carry out an Audit and Investment Plan for Parish and third-sector play facilities across the district and they would like to work with the PC.
- 10. Policies and Procedures**
To review and approve the following documents for the 2026/27 council year:
(a) Risk Schedule
(b) Asset Register

11. Internal Auditor’s Report 2025/26

(a) To receive and approve the Internal Auditor’s report on the 2025/26 accounts.

**12. Annual Governance and Accountability Return (AGAR) 2025/26:
Annual Governance Statement**

To consider and approve the 2025/26 Annual Governance Statement which is Section 1 on the AGAR and agree that the Chairman and Clerk sign the document and forward this to the external auditor in line with the Accounts and Audit Regulations for parish councils.

**13. Annual Governance and Accountability Return (AGAR) 2025/26:
Accounting Statements**

To consider and approve the 2025/26 Accounting Statements which is Section 2 on the AGAR and agree that the Chairman and RFO sign the document and forward this to the external auditor in line with the Accounts and Audit Regulations for parish councils.

14. Finance

(a) To ratify the payment of the following for April 2026:

30-Apr-26	18:58	Service Charge		£7.00
27-Apr-26	14:14	B/P to: Clent Church PCC	CHURCH CLOCK GRANT	£750.00
27-Apr-26	14:14	B/P to: Clent Connect	FIRST AID COURSE	£480.00
27-Apr-26	14:14	B/P to: WEL Medical	I294655	£913.14
24-Apr-26	11:31	B/P to: Worcs CALC	SUBSCRIPTION	£931.04
21-Apr-26	06:19	Direct Debit (SCOTTISHPOWER)	16044723241	£19.40
20-Apr-26	06:30	B/P to: Nick Farress	SALARY	£827.75
02-Apr-26	13:34	B/P to: Bromsgrove DC	60443363	£3,370.80
02-Apr-26	13:34	B/P to: AE Evans Ltd	ZZZC085	£355.79

(b) To consider and approve the budget monitoring report (circulated previously)

(c) To consider and approve the monthly bank reconciliation for April 2026 (circulated previously)

15. General maintenance & highway matters

(a) To discuss any highway and/or parish maintenance matters and agree any action necessary.

16. Field Maintenance & Play Areas

(a) Re-siting of bench seats and replacement picnic tables in play area (Cllrs Bates/ffoulkes)

(b) To discuss/consider any other field maintenance issues and agree any action necessary.

17. Planning

To consider any planning applications submitted to Bromsgrove DC and make any comments in support or objection as consultee.

18. Parish Magazine

To agree content for the next PC article in the Parish Magazine.

19. Councillors’ reports and items for the next Agenda

To receive any items of information from Councillors and consider items for the next Agenda.

Issued: 11th May 2026

Nick Farress
Clerk & RFO

