



Clent Parish Council

Councillors are summoned to a Meeting of the Parish Council at

7:00pm on Monday 15th September 2025

at Clent Parish Hall, Church Ave, Clent, Stourbridge DY9 9QT

Press and public are cordially invited to attend.

AGENDA

1. Apologies for absence

To receive apologies and to approve reasons for absence.

2. Declarations of interest

With reference to items on the agenda members are reminded of their responsibility to declare interests (pecuniary and non-pecuniary) and to update their register of interests as required.

3. Dispensations

To consider any requests to the Clerk for dispensations from Members who have declared an interest but wish to stay in the meeting during that time to aid discussion/speak/vote.

4. Clent Youth Council

To receive an update from the Chair of the Youth Council and consider any requests.

5. Questions from the Public (15 minutes maximum)

Electors are invited to give their views and question the Parish Council on issues on this Agenda or raise issues for future consideration at the discretion of the Chairman. The exact duration of the public section is at the discretion of the Chairman.

6. Updates from District/County Councillors

To receive updates from the Bromsgrove District Councillor and Worcestershire County Councillor.

7. Minutes

To resolve to accept the minutes from the Parish Council meeting on the 21st July 2025 as true record of the proceedings.

8. Correspondence

To consider any correspondence received since the last meeting.

(a) From a resident raising concerns about the proposed housing site on the border with Hagley in the local plan review consultation document – (see item 12(b) below).

(b) From WCC inviting the PC to comment on the “Review of Worcestershire County Council’s Rights of Way Improvement Plan”.

(c) From a resident reporting that the road name sign for Horsall Lane is missing (it was clarified that Cllr Sheppard has the sign for repair and will be refitted in due course).

9. Finance

(a) To agree the insurance schedule and premium for the 2025/26 insurance policy with Hiscox and agree to “lock in” the premium for 3 years.

(b) To consider and agree the payment of the following for Aug/Sept 2025:

(i) Clerk salary & expenses (2 months)	£1,706.40
(ii) HMRC PAYE	£215.09
(iii) Mr Ed Sheppard Lengthsman	£TBC
(iv) BDC Lease of Land	£60.00

(v) Cllr Ed Sheppard expenses (chippings)	£1,332.00
(vi) Clent Connect Ltd (litter picking refreshments)	£78.45
(vii) Sutcliffe Play (swing seats)	£229.68
(viii) PKF Littlejohn LLP	£378.00
(ix) Arthur J. Gallagher Insurance Brokers Ltd	£2,082.11

- (c) To consider and approve the budget monitoring report (circulated previously)
- (d) To consider and approve the monthly bank reconciliation for July 2025 and August 2025 (circulated previously)
- (e) To receive and note the external auditors report on the 2024/25 accounts.

10. General maintenance & highway matters

- (a) Nimmings Car Park and highway improvements to discourage late night ASB (Cllr May/NT) – progress update on stopping up order and new TRO.
- (b) Repairs to bench outside church – progress update (Cllr Sheppard)
- (c) Litter bin outside parish hall – quote from BDC (Cllr May)
- (d) New VAS for Bromsgrove Rd – update on installation of new unit.
- (e) To discuss any other highway and/or parish maintenance matters and agree any action necessary.

11. Field Maintenance & Play Areas

- (a) Trim Trail field lease – update re potential asset transfer (Cllr May)
- (b) Pond footpath levelling/surfacing – update on new contractor to carry out work
- (c) To receive an update on the new play equipment to be purchased and installed with the BDC Community Grant, and to ratify the chosen contractor and final quote for the work.
- (d) To discuss/consider any other field maintenance issues and agree any action necessary.

12. Planning

- (a) To consider any planning applications submitted to Bromsgrove DC and make any comments in support or objection as consultee.
- (b) To consider a PC response to the land allocations for housing proposed in the local plan review, specifically the site in Hagley which borders Clent parish.

13. Parish Magazine

To agree on content for the November PC article in Contact Magazine.

14. Councillors' reports and items for the next Agenda

To receive any items of information from Councillors and consider items for the next Agenda.

Issued: 8th September 2025

Nick Farress
Clerk & RFO

