



# Clent Parish Council

Councillors are summoned to a Meeting of the Parish Council at  
**7:00pm on Monday 17<sup>th</sup> October 2022**  
at Clent Parish Hall, Church Ave, Clent, Stourbridge DY9 9QT  
Press and public are cordially invited to attend.

## AGENDA

### 1. Apologies for absence

To receive apologies and to approve reasons for absence.

### 2. Declarations of interest

With reference to items on the agenda members are reminded of their responsibility to declare interests (pecuniary and non-pecuniary) and to update their register of interests as required.

### 3. Dispensations

To consider any requests to the Clerk for dispensations from Members who have declared an interest but wish to stay in the meeting during that time to aid discussion/speak/vote.

### 4. Questions from the Public (15 minutes maximum)

Electors are invited to give their views and question the Parish Council on issues on this Agenda or raise issues for future consideration at the discretion of the Chairman. The exact duration of the public section is at the discretion of the Chairman.

### 5. Updates from District/County Councillors

To receive updates from the Bromsgrove District Councillors and Worcestershire County Councillor.

### 6. Minutes

To resolve to accept the minutes from the Parish Council meeting on the 18<sup>th</sup> July 2022 as true record of the proceedings.

### 7. Correspondence

To consider correspondence received since the last meeting.

(a) From Citizens Advice Bureau requesting grant funding from the Parish Council.

(b) From St Leonards Church requesting a grant towards flowers for the Remembrance Sunday service.

### 8. Finance

(a) To ratify the payment of the following for August & September 2022:

(i) Came & Company Insurance	£1,831.01
(ii) N Farress Salary Aug & Sept	£1,371.43
(iii) Bromsgrove DC Lease of Land	£60.00
(iv) Cricket Club Grass Cutting July & Aug	£700.00
(v) Greenwaste (pipe repairs)	£3,828.00
(vi) Clent Parish Hall	£55.00
(vii) John Horton (defib installation)	£350.00
(viii) WCC Street Lighting 2021/2022	£752.51
(ix) WCC Street Lighting 2022/2023 Q1	£663.97
(x) PKF Littlejohn (external auditor)	£360.00
(xi) HMRC PAYE	£134.44
(xii) Heritage Maintenance (work in play area 2021)	£300.00

(b) To consider and agree payment of the following for October 2022:

(i) Clerk salary and expenses	£675.72
(ii) HMRC PAYE	£2.00
(iii) WCC Street Lighting Maint Fee 21/22	£1053.85
(iv) Nick Sugden Zoom Expenses	£43.17
(v) Ed Sheppard Lengthsman	£820.00
(vi) Cllr Sheppard expenses	£99.50

(c) To consider and approve the budget monitoring report (circulated previously)

(d) To consider and approve the monthly bank reconciliation for September 2022 (circulated previously)

(e) To consider the disposal of the council lap top as it is very old and not being used.

(f) To ratify the details of the council's insurance policy for 2022/2023 as agreed by e-mail.

#### **9. General maintenance & highway matters**

(a) To consider writing to the landowner whose hedge is overgrowing onto Holy Cross Green to request that it is cut away from the highway – Cllr Bates

(b) To discuss any other highway and/or parish maintenance matters and agree any action necessary.

#### **10. Field Maintenance & Play Areas**

(a) To receive an update from the Chairman in relation to the lease on the trim trail with BDC, following a meeting with BDC officers and Cllr Margaret Sherrey.

(b) To receive any update on the installation of the replacement picnic table and consider a new trampoline/alternative piece of equipment following the removal of the old trampoline.

(c) To consider the ongoing issue of the dog waste bag stations being regularly emptied and whether the council continues to provide this service.

(d) To discuss the quality of the pipe replacement work in the playing field and whether the contractor is due to return to level the ground.

(e) To discuss/consider any other field maintenance or play area matters and agree any action necessary.

#### **11. Planning**

To consider any planning applications submitted to Bromsgrove DC and make any comments in support or objection as consultee.

(a) 22/01242/FUL - Installation of external cladding to existing barn - Land West of Green Farm, Holy Cross Green

#### **12. The Civility and Respect Pledge**

To consider signing up to the NALC/SLCC Civility and Respect Pledge to "help define the right behaviours within your council, to prevent bullying and to support councils demonstrating high standards of conduct" (circulated previously).

#### **13. Parish Magazine and Parish Council Communications**

(a) To nominate a Councillor to write November's contribution to the Parish Magazine.

(b) To discuss any other communication issues.

#### **14. Councillors' reports and items for the next Agenda**

To receive any items of information from Councillors and consider items for the next Agenda.

Issued: 12<sup>th</sup> October 2022

Nick Farress  
Clerk & RFO

