



Clent Parish Council

Councillors are summoned to the Annual Meeting of the Parish Council at
7:00pm on Monday 16th May 2022
at Clent Parish Hall, Church Ave, Clent, Stourbridge DY9 9QT
Press and public are cordially invited to attend.

AGENDA

1. Apologies for absence

To receive apologies and to approve reasons for absence.

2. Declarations of interest

With reference to items on the agenda members are reminded of their responsibility to declare interests (pecuniary and non-pecuniary) and to update their register of interests as required.

3. Dispensations

To consider any requests to the Clerk for dispensations from Members who have declared an interest but wish to stay in the meeting during that time to aid discussion/speak/vote.

4. Election of Chairman and Vice Chairman

- (a) Election of Chairman for the 2022/23 council year.
- (b) Election of Vice Chairman for the 2022/23 council year.

5. Questions from the Public (15 minutes maximum)

Electors are invited to give their views and question the Parish Council on issues on this Agenda or raise issues for future consideration at the discretion of the Chairman. The exact duration of the public section is at the discretion of the Chairman.

6. Updates from District/County Councillors

To receive updates from the Bromsgrove District Councillors and Worcestershire County Councillor.

7. Minutes

To resolve to accept the minutes from the Parish Council meeting on the 25th April 2022 as true record of the proceedings.

8. Correspondence

To consider the following correspondence received since the last meeting:

9. Policies and Procedures

To review and approve the following documents for the 2022/23 council year:

- (a) Financial Regulations
- (b) Standing Orders
- (c) Risk Schedule
- (d) Asset Register

10. Internal Auditor's Report 2021/22

- (a) To receive and approve the Internal Auditor's report on the 2021/22 accounts.

11. Annual Governance and Accountability Return (AGAR) 2021/22:

Annual Governance Statement

To consider and approve the 2021/22 Annual Governance Statement which is Section 1 on the AGAR and agree that the Chairman and Clerk sign the document and forward this to the external auditor in line with the Accounts and Audit Regulations for parish councils.

12. Annual Governance and Accountability Return (AGAR) 2021/22:

Accounting Statements

To consider and approve the 2021/22 Accounting Statements which is Section 2 on the AGAR and agree that the Chairman and RFO sign the document and forward this to the external auditor in line with the Accounts and Audit Regulations for parish councils.

13. Finance

(a) To consider and agree the payment of the following for April 2022:

(i) Clerk salary & expenses	£706.18
(ii) HMRC PAYE	£1.80
(iii) Mr Ed Sheppard Lengthsman	£TBC
(iv) Cllr Ed Sheppard Expenses	£TBC
(v) Clent Cricket Club (grass cutting)	£350.00
(vi) CALC Annual Subscription	£778.12
(vii) Cllr Sugden Expenses (flower tubs)	£191.88

(b) To consider and approve the budget monitoring report (circulated previously)

(c) To consider and approve the monthly bank reconciliation for April 2022 (circulated previously)

14. General maintenance & highway matters

To discuss any highway and/or parish maintenance matters and agree any action necessary.

15. Field Maintenance & Play Areas

To discuss/consider any field maintenance or play area matters and agree any action necessary.

16. Planning

To consider any planning applications submitted to Bromsgrove DC and make any comments in support or objection as consultee.

(a) Appeal against Refusal - The Barn At, Land Adjoining Oldnall Farm, Bromsgrove Rd
Removal of condition 6 of planning permission 16/0027 in order to reinstate permitted development rights - 22/00044/S73 - Mrs Donna Westwood

17. Parish Magazine

To nominate a Councillor to write July's contribution to the Parish Magazine.

18. Councillors' reports and items for the next Agenda

To receive any items of information from Councillors and consider items for the next Agenda.

Issued: 11th May 2022

Nick Farress
Clerk & RFO

