



Extra-ordinary Meeting of **Clent Parish Council** held at
7:00pm on Thursday 29th August 2019 at
Clent Parish Hall, 40 Church Ave, Clent, Stourbridge DY9 9QT

Minutes

Present: Cllr Nick Sugden (Chairman), Cllr Peter Bates, Cllr Ed Sheppard, Cllr Andrew Sherrey and Cllr Mrs Margaret Sherrey.

In attendance: Nick Farress (Clerk).

5016 Apologies for absence

Apologies were received from Cllrs Beaumont and Mrs Howard.

5017 Declarations of interest

There were no declarations.

5018 Dispensations

There were none.

5019 Minutes

It was **resolved** that the minutes of the Parish Council Meeting held on 15th July 2019 be agreed as a true record of the proceedings and signed by the Chairman.

5020 New Clerk/RFO

(a) It was proposed from the Chair to confirm the appointment of Nick Farress as the new permanent Clerk and Responsible Financial Officer at 10 hours per week with effect from 1st September 2019. Cllr Bates requested a named vote, the results of which were:

Cllr Bates – AGAINST

Cllr Sheppard – FOR

Cllr A Sherrey – FOR

Cllr Mrs M Sherrey – FOR

Cllr Sugden – FOR

It was therefore **resolved** to appoint Nick Farress as the new permanent Clerk and Responsible Financial Officer at 10 hours per week with effect from 1st September 2019.

(b) It was further proposed from the Chair that the Council authorise the Chairman to sign the Contract of Employment on behalf of the Council. Cllr Bates requested a named vote, the results of which were:

Cllr Bates – ABSTAIN
Cllr Sheppard – FOR
Cllr A Sherrey – FOR
Cllr Mrs M Sherrey – FOR
Cllr Sugden – FOR

It was therefore **resolved** to authorise the Chairman to sign the Contract of Employment on behalf of the Council setting out the terms and conditions of employment agreed at the previous meeting (confidential minute 5015).

5021 Finance

It was **resolved** to approve the following payments and that Cllrs Sugden and Sheppard would sign the cheques:

- | | |
|--------------------------------------|---------|
| (a) N Farress Temporary Clerk Fees | £313.73 |
| (b) Bromsgrove DC (Trim Trail Rent) | £60.00 |
| (c) SSE Christmas Lights Electricity | £39.43 |
| (d) JRB (Dog bags) | £149.70 |

(e) The monthly budget monitoring report was accepted with the agreement that the “HR costs” line in relation to the previous Clerk should be clarified further, including whether the expenditure was attributed to the 2018/19 financial year or the current year as the cheques appeared on April’s bank statement. Cllr Bates would forward some communication from the internal auditor in relation to the accounts to the Clerk.

(f) The monthly bank reconciliation report was agreed. The bank balance stood at £50,503.52.

5022 Councillor Updates and Items for Future Agendas

The following items would be included on the next Agenda:

- (a) Twinning
- (b) Defibrillator
- (c) Smartwater roll-out
- (d) Probation Service clearing public rights of way

Date of Next Meeting

The date of the next ordinary Parish Council Meeting is the **16th September 2019** at 7.00pm

The meeting closed at 7.55pm

Signed as a true record:

Chairman

16th September 2019