

**CLENT PARISH COUNCIL**  
**CLERK TO THE COUNCIL: RUTH MULLETT, 167 BROMSGROVE ROAD,**  
**HUNNINGTON, WEST MIDLANDS, B62 0JU**  
**TEL: 01562 710255, email [clent.parish@btconnect.com](mailto:clent.parish@btconnect.com)**

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**TO MEMBERS OF CLENT PARISH COUNCIL**

You are duly summoned to attend the Meeting of Clent Parish Council to be held on Monday 17<sup>th</sup> September 2018 at Clent Parish Hall, Clent commencing at 7.00p.m.

**Democratic half-hour/Public Question Time:** Electors are invited to give their views and question the Parish Council on issues on this Agenda, or raise issues for future consideration at the discretion of the Chairman. A Councillor with a prejudicial interest in a particular issue may address the Council on the issue during public question time subject to the Councillor leaving the room in the event of an exchange of the issue between the public and the Council during public question time. The time of the democratic half-hour is at the discretion of the Chairman.

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful to let the Clerk know of any plans to film or record so that any necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recordings and photograph equipment should be taken away if a public meeting moves into a session which is not open to the public.

If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photograph or asking people to repeat statements for the benefit of the recording. You may not make oral commentary during the meeting. The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting. Please see our policy on Recording at Meetings available on our website for further details.

Please note that members of public exercising their right to speak during Public Question Time may be recorded.

**AGENDA**

- 1. APOLOGIES/ATTENDANCE REGISTER**
  - 1.1 To receive apologies and to approve reasons for absence.
  
- 2. DECLARATION OF INTERESTS**
  - 2.1 Register of Interests – Councillors are reminded of the need to update their Register of Interests.
  - 2.2 To declare any Disclosable Pecuniary Interests on the Agenda and their nature.
  - 2.3 To declare any Other Disclosable Interests in items on the Agenda and their nature.  
**Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) of the Code of Conduct, must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of criminal offence.**

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2.4 To consider written requests from Councillors for the council to grant a dispensation (S33 of the Localism Act 2011) – written requests to be with the Clerk at least four clear **days**, prior to a meeting.

3. **MINUTES** – to approve minutes of meeting held on 16<sup>th</sup> July 2018

4. **YOUTH COUNCIL**

4.1 To receive update

5. **FINANCE**

5.1 Monthly Cash Flow and Bank Reconciliation Report

5.2 To discuss/agree grant to World War 1 Committee for Tommy Figure

5.3 To confirm receipt of £263.75 Lengthsman Grant from Worcestershire County Council

5.4 To ratify payments made in August

5.5 Accounts for payment August and September (**listed below**). Two Councillors to sign

**Accounts for Payment**

<b>August</b>		
HMRC	Payroll Taxes Due x 2	364.69
Shaws	Minute Binding	158.40
Nigel Williamson	Various maintenance	758.00
Ian Wheeler	Lengthsman	332.50
Ruth Mullett (Viking Direct)	Stationery	35.72
The Poppy Appeal	Poppy Wreaths	90.00
Ruth Mullett (Leaflet Frog)	Newsletters	29.00
BDC	Lease	60.00
Ian Wheeler	Lengthsman	264.20
Clent Parish Hall	Hire of Hall	47.50
Ed Sheppard	Cricket Club Toilets	2360.34

6. **TO RECEIVE CLERK'S REPORT AND UPDATE ON URGENT DECISIONS**

6.1 To agree Councillor to do update for Parish Magazine

6.2 To receive update on BT telephone boxes at the church

7. **TRAINING**

7.1 To receive update

8. **TO RECEIVE UPDATES/REPORTS**

8.1 Police Report/Neighbourhood Watch

8.2 District Councillors

8.3 County Councillor

8.4 Smartwater – to receive update on rollout

8.5 Twinning

8.6 Allotments

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- 8.7 World War One Event
- 8.8 Litter pick – 22<sup>nd</sup> September 2018
  
- 9. **PLANNING MATTERS**
- 9.1 **District Council Decisions**  
18/00596 – Oldnall Cottage, Bromsgrove Road – construction of dormer windows to rear slope of existing garage – **Approved**
- 9.2 **Applications for Parish Council Comments**  
Nothing to report
- 9.3 **Planning Appeals and Decisions**  
APP/P1805/D/18/3205381 – Rowardennan, Bromsgrove Road – larger dormer window consisting of three windows to create usable space within the second floor - **Dismissed**
  
- 10. **PLAYING FIELDS/CENTENARY FIELD/GRASS CUTTING/HEDGE MANAGEMENT**
- 10.1 To receive update on installing toilets and septic tank to the cricket and boules pitch
  
- 11. **HIGHWAYS/FOOTPATHS**
- 11.1 To receive update on Lengthsman and maintenance around the parish
- 11.2 Update on white entrance gates to the village
- 11.3 To receive locations for Probation Service
  
- 12. **STREET LIGHTING/SIGNS**
- 12.1 To receive update on installation of flashing speed sign on Belbroughton Road
  
- 13. **OUTSIDE MEETINGS/COUNCILLORS REPRESENTING OUTSIDE BODIES**
- 13.1 To receive update
  
- 14. **GDPR**
- 14.1 To approve and adopt Data Protection Policy, Email Contact Privacy Notice, General Privacy Notice and Privacy Notice for Staff, Councillors and Role Holders – **Copies Attached**
  
- 15. **NEW ISSUES AND ITEMS FOR NEXT MEETING TO BE HELD ON MONDAY 15<sup>TH</sup> OCTOBER 2018**
  
- 16. **CHEQUE SIGNING AS APPROVED UNDER ITEM 5.3**

Ruth Mullett  
Clerk to the Council