

CLENT PARISH COUNCIL
CLERK TO THE COUNCIL: RUTH MULLETT, 167 BROMSGROVE ROAD,
HUNNINGTON, WEST MIDLANDS, B62 0JU
TEL: 01562 710255, email clent.parish@btconnect.com

TO MEMBERS OF CLENT PARISH COUNCIL

You are duly summoned to attend the Annual Meeting of Clent Parish Council to be held on Monday 21st May 2018 at Clent Parish Hall, Clent commencing at 7.00p.m.

Democratic half-hour/Public Question Time: Electors are invited to give their views and question the Parish Council on issues on this Agenda, or raise issues for future consideration at the discretion of the Chairman. A Councillor with a prejudicial interest in a particular issue may address the Council on the issue during public question time subject to the Councillor leaving the room in the event of an exchange of the issue between the public and the Council during public question time. The time of the democratic half-hour is at the discretion of the Chairman.

AGENDA

1. **ELECTION OF CHAIRMAN**
 - 1.1 Chairman to sign Declaration of Acceptance of Office
2. **APOLOGIES/ATTENDANCE REGISTER**
 - 2.1 To receive apologies and to approve reasons for absence.
3. **ELECTION OF VICE CHAIRMAN**
4. **DECLARATION OF INTERESTS**
 - 4.1 Register of Interests – Councillors are reminded of the need to update their Register of Interests.
 - 4.2 To declare any Disclosable Pecuniary Interests on the Agenda and their nature.
 - 4.3 To declare any Other Disclosable Interests in items on the Agenda and their nature.
Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) of the Code of Conduct, must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of criminal offence.
 - 4.4 To consider written requests from Councillors for the council to grant a dispensation (S33 of the Localism Act 2011) – written requests to be with the Clerk at least four clear **days**, prior to a meeting.
5. **MINUTES** – to approve minutes of meeting held on 16th April 2018
6. **STANDING ORDERS**
 - 6.1 To note Standing Orders
7. **CODE OF CONDUCT**
 - 7.1 To note continued adherence to the Code
8. **SCHEME OF DELEGATION**
 - 8.1 **Staffing Committee**
Present Members – Cllr. Sugden, Cllr. Mrs Howard and Cllr. Sheppard

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Planning Committee

Present Members – Cllr Sugden and Cllr. Smith

Finance Committee

Full Council

Website/Communications Working Party

Present Members - Cllr. Mrs Howard and Cllr. Sugden

Grass Cutting Working Party

Present Members - Cllr. Sheppard and Cllr. Smith

9. TO CONFIRM THE RE-APPOINTMENT TO OUTSIDE BODIES

- 9.1 CALC Area Committee – Presently Cllr. Sugden
- 9.2 Clent Hills Advisory Body – Presently Cllr. Sheppard
- 9.3 Parish Paths Warden (WCC Appointment) – Vacant
- 9.4 Tree Officer – Presently Cllr. Sheppard
- 9.5 Sunfield Children’s Home Advisory Body – Presently District Cllr. Mrs Sherrey

10. YOUTH COUNCIL

- 10.1 To receive update

11. FINANCE

- 11.1 Cash Flow and Bank Reconciliation Report
- 11.2 To receive Internal Auditor’s Report and consider and **RESOLVE** to approve and sign Audit Commission Annual Governance Statement and Accounting Statement for 2017/18.
- 11.3 To agree NALC 2018-19 National Salary Award
- 11.4 Accounts for payment (**listed below**). Two Councillors to sign

Accounts for Payment

Playsafety Limited	RoSPA Report	344.40
HMRC	Payroll taxes due	378.58
Ruth Mullett	Items for World War 1 Event	26.99
Worcestershire CALC	Subscription	1026.88
JRB Enterprise Ltd	Dog poo gloves	149.34
Hagley Roofing Services	Toilets	425.00
Shelley Signs	Noticeboard	1236.00
Andyloos	Toilets	156.00
JLH Fabrications Ltd	Beacon	936.00
Kevin Smith	Banner	32.00
Ian Wheeler	Lengthsman	328.45
John Benner	Internal Audit	284.00

12. TO RECEIVE CLERK’S REPORT

- 12.1 General Data Protection Regulations (GDPR) – and adopt revised Data Protection Policy
- 12.2 To agree Councillor to do update for Parish Magazine

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- 12.3 To receive update on BT telephone boxes at the Church
- 12.4 To receive update on House of Parliament Visit

- 13. **TO RECEIVE UPDATES/REPORTS**
 - 13.1 Police Report/Neighbourhood Watch
 - 13.2 District Councillors
 - 13.3 County Councillor
 - 13.4 Smartwater – to receive update on rollout 28th April 2018 and site locations of signs
 - 13.5 Twinning
 - 13.6 Allotments
 - 13.7 Royal Wedding Celebration – 19th May 2018
 - 13.8 World War 1 Event – Sunday 11th November 2018
 - 13.9 Litter pick

- 14. **PLANNING MATTERS**
 - 14.1 **District Council Decisions**
 - 18/00256 – Springfield, Bromsgrove Road – Erection of two storey and single storey rear extension, following the demolition of the existing kitchen, porch and snug extensions and the creation of a new vehicle access and vehicle hardstanding - **Approved**
 - 17/00969 – 3 Woodman Cottages, Bromsgrove Road – part retrospective 2 storey side extension with single-storey rear extension - **Approved**
 - 14.2 **Applications for Parish Council Comments**
 - 18/00441 – Stonesview, Belbroughton Road – small extension of existing former to balance the building, replacement white upvc windows, relocate main entrance, small extension to accommodate ground floor shower
 - 14.3 **Planning Appeals and Decisions**
 - APP/P1805/W/17/3191833 – Four Stones Restaurant, Adams Hill – demolition of existing sunroom and erection of a replacement glazed sunroom (retrospective) – **Dismissed**

- 15. **PLAYING FIELDS/CENTENARY FIELD/GRASS CUTTING/HEDGE MANAGEMENT**
 - 15.1 To receive update on installing toilets and septic tank to the cricket and boules pitch
 - 15.2 To discuss RoSPA Play Safety Inspection Report and confirm all remedial works have been instructed to be carried out
 - 15.3 Table tennis bats and Clent Club offer
 - 15.4 Litter and dog waste collection

- 16. **HIGHWAYS/FOOTPATHS**
 - 16.1 To receive update on Lengthsman
 - 16.2 White entrance gates to the village

- 17. **STREET LIGHTING/SIGNS**
 - 17.1 To receive update on installation of flashing speed sign on Belbroughton Road

- 18. **PARISH MAINTENANCE/LENGTHSMAN**
 - 18.1 To receive update

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- 19. **OUTSIDE MEETINGS/COUNCILLORS REPRESENTING OUTSIDE BODIES**
- 19.1 To receive update

- 20. **NEW ISSUES AND ITEMS FOR NEXT MEETING TO BE HELD ON MONDAY 18TH JUNE 2018**

- 21. **CHEQUE SIGNING AS APPROVED UNDER ITEM 11.4**

Ruth Mullett
Clerk to the Council