

CLENT PARISH COUNCIL
CLERK TO THE COUNCIL: RUTH MULLETT, 167 BROMSGROVE ROAD,
HUNNINGTON, WEST MIDLANDS, B62 0JU
TEL: 01562 710255, email clent.parish@btconnect.com

TO MEMBERS OF CLENT PARISH COUNCIL

You are duly summoned to attend the Annual Meeting of Clent Parish Council to be held on Monday 15 May 2017 at Clent Parish Hall, Clent commencing at 7.00p.m.

Democratic half-hour/Public Question Time: Electors are invited to give their views and question the Parish Council on issues on this Agenda, or raise issues for future consideration at the discretion of the Chairman. A Councillor with a prejudicial interest in a particular issue may address the Council on the issue during public question time subject to the Councillor leaving the room in the event of an exchange of the issue between the public and the Council during public question time. The time of the democratic half-hour is at the discretion of the Chairman.

AGENDA

1. **ELECTION OF CHAIRMAN**
 - 1.1 Chairman to sign Declaration of Acceptance of Office
2. **APOLOGIES/ATTENDANCE REGISTER**
 - 2.1 To receive apologies and to approve reasons for absence.
3. **ELECTION OF VICE CHAIRMAN**
4. **DECLARATION OF INTERESTS**
 - 4.1 Register of Interests – Councillors are reminded of the need to update their Register of Interests.
 - 4.2 To declare any Disclosable Pecuniary Interests on the Agenda and their nature.
 - 4.3 To declare any Other Disclosable Interests in items on the Agenda and their nature.
Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) of the Code of Conduct, must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of criminal offence.
 - 4.4 To consider written requests from Councillors for the council to grant a dispensation (S33 of the Localism Act 2011) – written requests to be with the Clerk at least four clear **days**, prior to a meeting.
5. **MINUTES** – to approve minutes of meeting held on 24th April 2017
6. **STANDING ORDERS**
 - 6.1 To note Standing Orders
7. **CODE OF CONDUCT**
 - 7.1 To note continued adherence to the Code
8. **SCHEME OF DELEGATION**
 - 8.1 **Staffing Committee**
Present Members – Cllr. Sugden, Cllr. Mrs Howard and Cllr. Sheppard

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Planning Committee

Present Members – Cllr Sugden and Cllr. Smith

Finance Committee

Full Council

Website/Communications Working Party

Present Members - Cllr. Mrs Howard and Cllr. Sugden

Grass Cutting Working Party

Cllr. Sheppard and Cllr. Smith

9. TO CONFIRM THE RE-APPOINTMENT TO OUTSIDE BODIES

- 9.1 CALC Area Committee – Presently Cllr. Sugden
- 9.2 Clent Hills Advisory Body – Presently Cllr. Sheppard
- 9.3 Parish Paths Warden (WCC Appointment) – Vacant
- 9.4 Tree Officer – Presently Cllr. Sheppard
- 9.5 Sunfield Children’s Home Advisory Body – Presently District Cllr. Mrs Sherrey

10. YOUTH COUNCIL

- 10.1 To receive update

11. FINANCE

- 11.1 Cash Flow and Bank Reconciliation Report
- 11.2 To confirm receipt of £23,500.00 half yearly Precept from Bromsgrove District Council
- 11.3 To receive Internal Auditor’s Report and consider and **RESOLVE** to approve and sign Audit Commission Annual Governance Statement and Accounting Statement for 2016/17.
- 11.4 Accounts for payment (**listed below**). Two Councillors to sign

Accounts for Payment

| | | |
|----------------|-------------------|--------|
| Philip Dunkley | Lengthsman | |
| HMRC | Payroll taxes due | 359.29 |

12. TO RECEIVE CLERK’S REPORT

- 12.1 To receive update
- 12.1.1 To decide whether to adopt BT telephone boxes at Adams Hill and by St Leonards Church

13. TO RECEIVE UPDATES/REPORTS

- 13.1 Police Report/Neighbourhood Watch
- 13.2 District Councillors
- 13.3 County Councillor
- 13.4 Smartwater

14. PLANNING MATTERS

- 14.1 **District Council Decisions**
None

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- 14.2 **Applications for Parish Council Comments**
17/00378 – Four Stones Restaurant, Clent – rear garden landscaping to create outdoor drinking and eating areas
17/00388 – Flat Hill Tavern, 31 Adams Hill – engineering works to form new and replacement retaining walls to prevent further landslide and using new retaining wall to form a small domestic garage and bin store area
- 14.3 **Planning Appeals and Decisions**
None
15. **PLAYING FIELDS/CENTENARY FIELD/GRASS CUTTING/HEDGE MANAGEMENT**
- 15.1 To receive update on installing toilets and cess pit to the cricket and boules pitch
15.2 To receive update on installing outdoor table tennis table
16. **HIGHWAYS/FOOTPATHS**
- 16.1 To receive update
17. **STREET LIGHTING/SIGNS**
- 17.1 To receive update on flashing speed sign
18. **PARISH MAINTENANCE/LENGTHSMAN**
- 18.1 To receive update
19. **OUTSIDE MEETINGS/COUNCILLORS REPRESENTING OUTSIDE BODIES**
- 19.1 To receive update
20. **NEW ISSUES AND ITEMS FOR NEXT MEETING TO BE HELD ON MONDAY 19th JUNE 2017**
21. **CHEQUE SIGNING AS APPROVED UNDER ITEM 11.4**

Ruth Mullett
Clerk to the Council