



Prior to commencement of the business of the meeting the Chairman Cllr Sugden allowed parishioners present to address the Council. There were approximately 8 parishioners in attendance.

Minutes of the Meeting of Clent Parish Council held on Monday 21st November 2016 at Clent Parish Hall

2016/4543 **APOLOGIES/ATTENDANCE REGISTER**

Present – Cllr. Sugden, Cllr. Beaumont, Cllr. Bates, Cllr. Smith, Cllr. Mrs Howard and Cllr. Sheppard

Apologies – Cllr. Price, Cllr. Allen-Jones and Cllr. Mrs Jenkins

Also Present – Cllr. Mrs Sherrey, Ruth Mullett Clerk,

The Councillors present signed the Attendance Register.

2016/4544 **DECLARATIONS OF INTERESTS**

Chairman asked all members present to declare any personal or prejudicial interest on any items on the Agenda.

Personal Interest – Cllr. Smith – Grant to Wendron Day Centre

Other Disclosable Interest – Cllr. Sheppard – Maintenance of Clent Cricket Pitch, Member of Clent Club Social

Cllr. Sugden – Member of Clent Club Social

Cllr. Smith – Member of Clent Cricket Club and Member of Clent Club Social

Cllr. Mrs Howard – Member of Clent Club Social

Cllr. Sugden member of Clent History Society

Cllr, Mrs Howard Member of Comic Theatre Group

2016/4545 **MINUTES OF PREVIOUS MEETINGS**

It was unanimously **RESOLVED** that the Minutes of the Meeting held on Monday 7th October 2016 be signed as a correct record. The Chairman duly signed and initialled each page.

2016/4546 **YOUTH COUNCIL**

The Youth Council are in the process of a large recruitment drive, focusing on Clent Primary School. They have also set up an Instagram page.

2016/4547 **FINANCE**

1. Cash Flow and Bank Reconciliation – reports circulated. Bank Statements scrutinised by the Chairman.
2. It was unanimously **RESOLVED** to grant a laptop to Wendron Day Centre in Bromsgrove.
3. To confirm receipt of £400 ground rent from Clent Cricket Club.
4. Accounts for payment

Cheque	Payee	Detail	Sum
11210	Phil Dunkley	Lengthsman	303.45
11271	CPRE	Subscription	36.00



11272	HMRC	Payroll Taxes Due	431.71
11273	SLCC	Training	177.60
11274	Grant Thornton	External Audit	480.00
11275	Western Power	Electricity Connection	2028.91
11277	SLCC	Subscription	87.00
11278	Ruth Mullett	Software	79.99
11279	Viking Direct	Stationery	24.44
11280	Viking Direct	Stationery	49.48
11281	Paula Plant	Remembrance Flowers	40.00
11282	The Tree Doctors	Tree Surgeon	660.00
11283	Caroline Howard	Youth Council Trip	173.70
11284	E Sheppard	Electricity Cabinet	520.80
11285	BDC	Planning Application	195.00

It was **RESOLVED** that Cllr. Sugden and Cllr. Mrs Howard sign the cheques.

2016/4548 **TO RECEIVE CLERK'S REPORT**

1. It was unanimously **RESOLVED** to purchase Christmas Gifts for contractors and Christmas hamper for Three Roses Home.
2. The quotation from Signs of the Times of £110.55 to install a boules noticeboard with rules was unanimously accepted.
3. Due to bank holiday it was agreed to move April's meeting date to Monday 24th April, a week later.
4. It was agreed to produce the newsletter to go out in March. Councillors were asked to let the Chairman have articles for the newsletter.
5. Due to the Parish Magazine being so far behind in print it was agreed that each month a Councillor would produce a certain article for the magazine which would be agreed beforehand at each monthly meeting.

2016/4549 **TO RECEIVE UPDATES/REPORTS**

1. **Police Report/NHW** – Reports circulated to Councillors and placed on website. PC Tim Burling has suggested we hold a NHW meeting before one of our Parish Council meetings. Clerk to chase PC Burling for a date.
2. **District Councillors** –
Cllr. Mrs Sherrey – No report given
Cllr. Allan-Jones - No report given
County Cllr. Jenkins – No report given
3. **Public Access Defibrillator** – After recommendation from Paul Timmins an electrician has been instructed and should install the defibrillator some point this week. Cllr. Price is also to draft a suitable letter to residents giving basic instructions if the defibrillator is to be used. Clerk will then arrange a letter drop around the parish.



4. **Website Launch** – Cllr. Mrs Howard and Cllr. Price are looking to organise a website launch and it was suggested maybe this could be done at the Annual Meeting of the Council.
5. **Greenbelt Review** - a meeting was attended by Cllr. Sugden and surrounding parishes with Mike Dunphy Strategic Planning Manager, Bromsgrove District Council to discuss maybe having a combined Bromsgrove Parish Council Neighbourhood Plan. He also confirmed that the Bromsgrove District Plan would be completed early 2017 at which time a Greenbelt Review would commence starting in spring 2017. Clent Parish Council's initial thoughts are there is no point starting a Neighbourhood Plan until the greenbelt review findings have been published, we will continue talks with the joint Parish's though and attend the meetings.

2016/4550

PLANNING MATTERS

District Council Decisions

16/0829 – Plot 1, Mount Lane – proposed house type change to Plot 1 to include loft conversion with dormer windows to front elevation and roof lights to rear elevation – **Approved**

Planning Applications for Parish Council Comments

Nothing to report

Planning Appeals

APP/P1805/W/16/3156340 – Kings Meadow Garage Site – proposed detached bungalow and associated external works

2016/4551

GRASS CUTTING/HEDGE MANAGEMENT/CENTENARY FIELD/PLAY AREAS

Cllr. Sugden was pleased to report that there has been a large amount of rain over the last 24 hours and there has been no water pooling at the bottom of the path which proves the new drainage works are working well.

The planning application for the new toilets has now been submitted to Bromsgrove District Council and subject to planning approval the aim is to have them installed by June 2017 to coincide with the next Parish Council event.

An installation of a bowling green was discussed but this item was deferred for the time being until the toilets have been completed.

2016/4552

HIGHWAYS/FOOTPATHS

Nothing to report

2016/4553

STREET LIGHTING /SIGNS

We are still awaiting street signs for Pool Furlong, Welcome to Clent at the island by Clent nurseries. Clerk to chase Worcestershire County Council. Cllr. Sherrey confirmed she was meeting County Cllr. Jenkins later in the week and would mention them to her.



- 2016/4554 **PARISH MAINTENANCE/LENGTHSMAN**
Nothing to report
- 2016/4555 **OUTSIDE MEETINGS**
SLCC Regional Conference
- 2016/4556 **CLERK'S REPORT ON URGENT DECISIONS SINCE THE LAST MEETING**
Nothing to report
- 2016/4557 **NEW ISSUES AND ITEMS FOR NEXT MEETING TO BE HELD ON MONDAY 16TH JANUARY 2017, 7.00PM AT CLENT PARISH HALL**
nothing to report
- 2016/4558 **CHEQUE SIGNING**
Cheques signed as approved under Minute No. 2016/4547

Signed
Chairman of the Council

QUESTIONS ASKED DURING PUBLIC QUESTION TIME

Nothing to report