



# Clent Parish Council

Councillors are summoned to a Meeting of the Parish Council at  
**7:00pm on Monday 21st September 2020**

This meeting will be via the online meeting platform "Zoom".

Press and public are cordially invited to attend – please contact the Clerk for information about how members of the public can participate (clerk@clentparishcouncil.gov.uk)

## AGENDA

**1. Apologies for absence**

To receive apologies and to approve reasons for absence.

**2. Declarations of interest**

With reference to items on the agenda members are reminded of their responsibility to declare interests (pecuniary and non-pecuniary) and to update their register of interests as required.

**3. Dispensations**

To consider any requests to the Clerk for dispensations from Members who have declared an interest but wish to stay in the meeting during that time to aid discussion/speak/vote.

**4. Questions from the Public (15 minutes maximum)**

Electors are invited to give their views and question the Parish Council on issues on this Agenda or raise issues for future consideration at the discretion of the Chairman. The exact duration of the public section is at the discretion of the Chairman.

**5. Updates from District/County Councillors**

To receive updates from the Bromsgrove District Councillors and Worcestershire County Councillor.

**6. Minutes (\*)**

To resolve to accept the minutes from the Parish Council meeting on the 20<sup>th</sup> July 2020 as true record of the proceedings.

**7. Annual Governance Statement 2019/2020 (AGAR Part 1)**

To ratify the amendment of the AGAR Part 1 section 6 in relation to the internal auditor. As instructed by the external auditor, Section 6 of the Annual Governance Statement has been amended to "No" because the internal auditor completed Section 2 of the AGAR for the prior year (year ended 31 March 2019) and according to the Practitioner's Guide this indicates that he cannot be considered independent. This was as indicated on the external auditor's report last year.

**8. Correspondence**

To consider the following correspondence received since the last meeting:

(a) Recycling of disposable masks

**9. Covid-19 Community Support Group Legacy Proposals**

To receive an update from the Chairman on the group's discussions in relation to a community shop proposal and request to use Centenary Field for this purpose.

**10. Insurance Renewal 2020/2021(\*)**

To agree the renewal quotation and level of cover provided by Came & Co considering that the council is in a long-term agreement with the current insurance provider.

## 11. Finance (\*)

- (a) To ratify the nationally agreed sector pay increase for the Clerk – 2.75%.
- (b) To ratify payments made in August 2020 as per the attached schedule.
- (c) To consider and agree the payment of the following for September 2020:
  - (i) Clerk salary & expenses £776.65
  - (ii) Mr Ed Sheppard Lengthsman £210.00
  - (iii) Mr Ed Sheppard Expenses (bench & picnic table) £838.79
  - (iv) Came & Company Local Council Insurance £1,433.03
  - (v) Clent Cricket Club (grass cutting August) £325.00
  - (vi) Bromsgrove DC Lease of Land £60.00
- (d) To consider and approve the budget monitoring report for September.
- (e) To consider and approve the monthly bank reconciliation for September 2020 (circulated previously)
- (f) Update from the Chairman on the Council's NHB funding application for playing field improvements.

## 12. General maintenance & highway matters

- To discuss any highway and/or parish maintenance matters and agree any action necessary.
- (a) Hedge cutting update from Cllr Sheppard and agree on a temporary contractor.

## 13. Field Maintenance & Play Areas

- (a) Update on the delivery and installation of the new playground surfacing from Cllr Sheppard and consider further action in order to complete the job.
- (b) To consider repairs to the cricket club fence and agree costs.
- (c) To consider repairs to the skate park ramps and surfacing.
- (d) To consider quotations received for the installation of artificial grass on the playing field goal mouth areas.
- (e) To discuss/consider any other field maintenance or play area matters and agree any action necessary.

## 14. Planning (\*)

- To consider any planning applications submitted to Bromsgrove DC and make any comments in support or objection as consultee.
- (a) 20/00357 - Land West of Green Farm, Holy Cross Green - Change of use of agriculture building to dwelling house.

## 15. Neighbourhood Watch Signs

- To agree suitable locations for new Neighbourhood Watch signage.

## 16. Community Risk Management Plan 2021-25 (\*)

- To consider a response to the HWFRS Community Risk Management Plan consultation.

## 17. Police & Crime Commissioner's Annual Survey 2020 (\*)

- To consider a response to the annual survey by the Police and Crime Commissioner.

## 18. Parish Magazine

- To nominate a Councillor to write next month's contribution to the Parish Magazine.

## 19. Councillors' reports and items for the next Agenda

- To receive any items of information from Councillors and consider items for the next Agenda.

**(\*) Denotes that this item has an associated written report which may be attached with this Agenda, sent separately, or made available at the meeting.**

Issued: 16<sup>th</sup> September 2020