



Clent Parish Council

Councillors are summoned to an Extra-Ordinary Meeting of the Parish Council at
7:00pm on Thursday 29th August 2019
at Clent Parish Hall, Church Ave, Clent, Stourbridge DY9 9QT

Press and public are cordially invited to attend

AGENDA

- 1. Apologies for absence**
To receive apologies and to approve reasons for absence.
- 2. Declarations of interest**
With reference to items on the agenda members are reminded of their responsibility to declare interests (pecuniary and non-pecuniary) and to update their register of interests as required.
- 3. Dispensations**
To consider any requests to the Clerk for dispensations from Members who have declared an interest but wish to stay in the meeting during that time to aid discussion/speak/vote.

ITEMS REQUIRING A DECISION

- 4. Minutes (*)**
To resolve to accept the minutes of the Parish Council meeting on the 15th July 2019 as true record of the proceedings.
- 5. New Clerk/RFO**
 - (a) To confirm the appointment of Nick Farress as the new permanent Clerk and Responsible Financial Officer at 10 hours per week with effect from 1st September 2019.
 - (b) To authorise the Chairman to sign the Contract of Employment on behalf of the Council setting out the terms and conditions of employment agreed at the previous meeting (confidential minute 5015).
- 6. Finance (*)**
To consider and agree the payment of the following:

(a) N Farress Temporary Clerk Fees	£313.73
(b) Bromsgrove DC (Trim Trail Rent)	£60.00
(c) SSE Christmas Lights Electricity	£39.43
(d) JRB (Dog bags)	£149.70

 - (e) To appoint two Councillors to sign cheques
 - (f) To consider and approve the monthly budget monitoring report
 - (g) To consider and approve the monthly bank reconciliation report

ITEMS/UPDATES FOR INFORMATION AND DISCUSSION

7. Councillors' reports and items for the next agenda

Councillors may use this opportunity to report matters for information and to raise items for future agendas.

(*) *Denotes that this item has an associated written report which may be attached with this Agenda, sent separately or made available at the meeting.*

Issued: 23rd August 2019

Nick Farress

Temporary Clerk

07929 213117

clerk@clentparishcouncil.gov.uk

