

CLENT PARISH COUNCIL
CLERK TO THE COUNCIL: RUTH MULLETT, 167 BROMSGROVE ROAD,
HUNNINGTON, WEST MIDLANDS, B62 0JU
TEL: 01562 710255, email clentparish@btinternet.com

TO MEMBERS OF CLENT PARISH COUNCIL

You are duly summoned to attend the Meeting of Clent Parish Council to be held on Monday 18th March 2019 at Clent Parish Hall, Clent commencing at 7.00p.m.

Democratic half-hour/Public Question Time: Electors are invited to give their views and question the Parish Council on issues on this Agenda, or raise issues for future consideration at the discretion of the Chairman. A Councillor with a prejudicial interest in a particular issue may address the Council on the issue during public question time subject to the Councillor leaving the room in the event of an exchange of the issue between the public and the Council during public question time. The time of the democratic half-hour is at the discretion of the Chairman.

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful to let the Clerk know of any plans to film or record so that any necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recordings and photograph equipment should be taken away if a public meeting moves into a session which is not open to the public.

If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photograph or asking people to repeat statements for the benefit of the recording. You may not make oral commentary during the meeting. The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting. Please see our policy on Recording at Meetings available on our website for further details.

Please note that members of public exercising their right to speak during Public Question Time may be recorded.

AGENDA

1. **APOLOGIES/ATTENDANCE REGISTER**
 - 1.1 To receive apologies and to approve reasons for absence.

2. **DECLARATION OF INTERESTS**
 - 2.1 Register of Interests – Councillors are reminded of the need to update their Register of Interests.
 - 2.2 To declare any Disclosable Pecuniary Interests on the Agenda and their nature.
 - 2.3 To declare any Other Disclosable Interests in items on the Agenda and their nature.
Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) of the Code of Conduct, must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of criminal offence.

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- 2.4 To consider written requests from Councillors for the council to grant a dispensation (S33 of the Localism Act 2011) – written requests to be with the Clerk at least four clear **days**, prior to a meeting.
3. **MINUTES** – to approve minutes of meeting held on 18th February 2019 (**Copy Attached**)
4. **YOUTH COUNCIL**
- 4.1 To receive update (**Agenda Attached**)
5. **FINANCE**
- 5.1 To receive and approve Monthly Cash Flow and Bank Reconciliation Report (**Attached**)
- 5.2 To approve accounts for payment (**listed below**). Two Councillors to sign
- 5.3 To agree recruitment of new Clerk and interim arrangements
- 5.4 To agree to employ an Accountant to carry out year end process

Accounts for Payment

March		Net Amount
HMRC	Payroll Taxes Due	2009.41
CPRE	Subscription	36.00
BDC	Litter and dog bins	1242.13
BDC	Lease of land	60.00
Kidwells Solicitors	Legal Costs	220.00
Clent Parish Hall	Hire of hall	47.50
Steve Bubb	Annual Payment	1000.00
Kevin Smith	Chairman's Allowance	500.00

6. **TO RECEIVE CLERK'S REPORT AND UPDATE ON URGENT DECISIONS**
- 6.1 To agree Councillor to do update for Parish Magazine
- 6.2 To receive Risk Assessment in readiness for Internal Audit (**Copy Attached**)
- 6.3 Elections Timetable Report (**Copy Attached**)
- 6.4 To agree date for Annual Parish Meeting
7. **TRAINING**
- 7.1 Planning Do's and Don'ts – **Report Attached for information**
8. **TO RECEIVE UPDATES/REPORTS**
- 8.1 District Councillors
- 8.2 County Councillor – Welcome to Clent Sign
- 8.3 To receive update on beacon and planting of donated oak tree
- 8.4 Litter pick – 6th April 2019
9. **PLANNING MATTERS**
- 9.1 **District Council Decisions**
Nothing to report
- 9.2 **Applications for Parish Council Comments**
Nothing to report

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9.3 Planning Appeals and Decisions

Nothing to report

10. PLAYING FIELDS/CENTENARY FIELD/GRASS CUTTING/HEDGE MANAGEMENT

- 10.1 To receive update on installing toilets and septic tank to the cricket and boules pitch
- 10.2 Party in the Park
- 10.3 To receive update on broken bench by pond

11. HIGHWAYS/FOOTPATHS

- 11.1 Bee Connected – parish council responsibilities
- 11.2 Project to look at making the whole of the parish 30mph.
- 11.3 To look at installation of a bus shelter for the school children

12. LENGTHSMAN/MAINTENANCE – to receive update on list of outstanding jobs

- 12.1 Clear ditch/drain on Bromsgrove Road from dual carriageway to the school
- 12.2 Provide list of grids/drains in the parish
- 12.2 To approve Lengthsman for 2019/20 and sign contract **(Already circulated)**

13. STREET LIGHTING/SIGNS

- 13.1 To receive update on installation of flashing speed sign on Belbroughton Road
- 13.2 To receive update on new street signs – Pool Furlong and Welcome to Clent

14. OUTSIDE MEETINGS/COUNCILLORS REPRESENTING OUTSIDE BODIES

- 14.1 Nothing to report

15. NEW ISSUES AND ITEMS FOR NEXT MEETING TO BE HELD ON MONDAY 15TH APRIL 2019

- 15.1 Each councillor is required to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

16. CHEQUE SIGNING AS APPROVED UNDER ITEM 5.2

- 17. **The following agenda item relates to business of a confidential/sensitive nature during which members of the public will be asked to leave the meeting as Public Bodies (Admission to Meetings Act 1960)**

Staffing arrangements

Ruth Mullett
Clerk to the Council
11th March 2019