

Clent Parish Council

Application for grant funding

Community Support Fund and Young Persons Fund

Complete the form in block capitals using black ink.

If any question is not applicable please answer "Not Applicable"



1) *Application Date:*

2) *Details of person making the application:*

Name: _____

Address: _____

Post Code: _____ Telephone: _____

Email: _____

3) *Name of organisation on whose behalf the application is being made (If application is successful the cheque will be paid to this organisation)*

Contact Name: _____

Address: _____

Post Code: _____ Telephone: _____

Email: _____

Organisation's Website details: _____

Registered Charity (yes / no): _____

Charity Number: _____

Name of Secretary / Treasurer: _____

Name of auditors: _____

4) *Details of grant request*

a) Value of funding being sought:

£ _____

b) What is the purpose of the grant? (Please explain how the grant will be used or allocated.)

c) When do you require the money? (Please include details on any known deadlines or critical dates.)

d) Is this grant funding the full costs of the project or are other funds being received from other organisations? (If yes, please confirm the full value of the project and the amounts being sought from other organisations)

4 cont.)

e) Please state **which** members of the community in Clent will benefit from the grant.

f) Please state **how** the community of Clent will benefit.

g) Please provide us with any other detailed information or evidence that may help with the consideration of this application.

5) Declaration *(This declaration needs to be signed by the applicant whose details are contained in section 2)*

I confirm that the information in this application is correct and any grant awarded by Clent Parish Council will be used for the sole purposes outlined in this application and within the timescales I have indicated.

If for any reason the work or project cannot be undertaken or delivered in the manner I have described in this application I, or the organisation I represent, will contact Clent Parish Council at the first reasonable opportunity and inform them of this. I (and the organisation I represent) understand that in these circumstances I may be asked to return all or some of the money awarded in the grant.

I also understand that as part of its fiduciary responsibilities Clent Parish Council may request and I will provide evidence that the grant has been spent in accordance with the contents of this application form. I accept that this may involve third party organisations undertaking audit activities.

I understand that the grant application and any spend occurring from this money is done so under the rules and regulations as specified in the relevant sections of the Clent Parish Council Standing Orders. I have familiarised myself with these and agree to abide by them at all times.

I understand that the Clent Parish Council will accept no liability in connection with the outcomes or activities associated to any grant awarded.

Name (Applicant): _____

Signed: _____

Date: _____

Please return completed application form together with any additional supporting evidence to:-

Ruth Mullett,
Clerk Clent Parish Council,
167 Bromsgrove Road, Hunnington,
Worcestershire, B62 0JU

Data Protection

The information you provide on this form will be processed on a database, strictly for the purposes of your application and in accordance with relevant legislation.