



Prior to commencement of the business of the meeting the retiring Chairman Cllr Mrs Howard allowed parishioners present to address the Council. There were approximately 6 parishioners in attendance.

Minutes of the Meeting of Clent Parish Council held on Monday 21st May 2018 at Clent Parish Hall

2018/4776 ELECTION OF CHAIRMAN

Following a democratic vote, Cllr Smith was duly elected Chairman of the Council for the ensuing year and he signed a Declaration of Office accordingly. Cllr. Mrs Howard was thanked for all her hard work and commitment to the Parish Council during his chairmanship.

2018/4777 APOLOGIES/ATTENDANCE REGISTER

Present – Cllr. Sugden, Cllr. Smith, Cllr. Beaumont, Cllr. Mrs Howard, Cllr. Bates, Cllr. Price and Cllr. Sheppard
Apologies – Cllr. Mrs Sherrey, Cllr. Allen-Jones, and Cllr. Mrs May
Also Present – Ruth Mullett Clerk,
The Councillors present signed the Attendance Register.

2018/4778 ELECTION OF VICE CHAIRMAN

Following a democratic vote, Cllr Mrs Howard was duly elected to be Vice Chairman of the Council for the ensuing year

Cllr. Bates left the meeting at 7.26pm

2018/4779 DECLARATIONS OF INTERESTS

Chairman asked all members present to declare any personal or prejudicial interest on any items on the Agenda.
Other Disclosable Interest – Cllr. Sheppard – Maintenance of Clent Cricket Pitch, Member of Clent Club Social
Cllr. Sugden – Member of Clent Club Social
Cllr. Smith – Member of Clent Cricket Club and Member of Clent Club Social
Cllr. Mrs Howard – Member of Clent Club Social
Cllr. Sugden member of Clent History Society
Cllr, Mrs Howard Member of Comic Theatre Group

2018/4780 MINUTES OF PREVIOUS MEETINGS

It was unanimously **RESOLVED** that the Minutes of the Meeting held on Monday 16th April 2018 be signed as a correct record. The Chairman duly signed and initialled each page.

2018/4781 STANDING ORDERS

Revised Standing Orders from NALC were duly adopted with no amendments.



2018/4782 **CODE OF CONDUCT**

All Councillors noted continued adherence to the Code.

2018/4783 **SCHEME OF DELEGATION**

Appointments to the following committees were agreed:-

Staffing Committee

Cllr. Smith, Cllr. Mrs Howard and Cllr. Sheppard

Planning Committee

Cllr. Smith, Cllr. Beaumont and Cllr. Sugden

Finance Committee

Full Council

Website/Communications Working Party

Cllr. Mrs Howard, Cllr. Beaumont and Cllr. Price

Grass Cutting/Lengthsman Working Party

Cllr. Sheppard and Cllr. Smith

Tree Officer

Cllr. Sheppard

2018/4784 **TO CONFIRM THE RE-APPOINTMENT TO OUTSIDE BODIES**

CALC Area Committee	Cllr Sugden
Clent Hills Advisory Body	Cllr. Sheppard
Parish Paths Warden	Vacant
Sunfield Home Advisory Body	District Cllr. Mrs Sherrey

2018/4785 **YOUTH COUNCIL**

1. The Chairman of the Youth Council thanked the full council for the Picnic in the Park event. All the youth councillors agreed it was a wonderful day.
2. They reported that the allotment gate into the Trim Trail needs replacing. Clerk to place on next month's agenda.

2018/4786 **FINANCE**

1. Cash Flow and Bank Reconciliation – reports circulated. Bank Statements scrutinised by the Chairman.
2. Approval of section 1 of the Annual Return – the Annual Governance Statement, it was **RESOLVED** to approve section 1 of the Annual Return with 'Yes' response to the first eight statements and 'N/A' to the ninth.
3. Approval of section 2 of the Annual Return, the Annual Accounting Statement, it was **RESOLVED** to approve section 2 of the Annual Return along with the explanation of variances and year-end bank reconciliation.
4. It was unanimously **RESOLVED** to agree NALC's National Salary Award.
5. Accounts for payment

Cheque	Payee	Detail	Sum
11445	John Benner	Internal Audit	284.00



11446	Ian Wheeler	Lengthsman	328.45
11447	K Smith	Banner	32.00
11449	JLH Fabrications	Beacon	936.00
11450	Shelley Signs	Notice Board	1236.00
11451	Hagley Roofing	Toilets	425.00
11452	JRB	Dog Poo Bags	149.34
11453	Worcestershire CALC	Subscriptions	1026.88
11454	Ruth Mullett	Raffle Prizes	26.99
11455	Play safety Limited	RoSPA Report	344.40
11456	HMRC	Payroll Taxes Due	378.58
11457	Caroline Howard	Party in the park	50.18
11458	Ed Sheppard	Toilets	256.26

It was **RESOLVED** that Cllr. Mrs Howard and Cllr. Sugden sign the cheques.

2018/4787 **TO RECEIVE CLERK'S REPORT**

1. It was unanimously **RESOLVED** to adopt the revised General Data Protection policy.
2. Cllr. Mrs Howard agreed to do an update for the parish magazine on The Party in the Park.
3. The BT telephone box has been painted and it looks very good. Renovation work will continue.

2018/4788 **TO RECEIVE UPDATES/REPORTS**

1. **Police Report/NHW** – Reports circulated to Councillors and placed on website.
2. **District Councillors** –
Cllr. Sherrey – No report given.
Cllr. Allan-Jones – No report given.
County Cllr. May – No report given
3. **Smartwater** – with the help of Cllr. Price and Cllr. Sheppard rollout of Smartwater to the whole of the parish is progressing.
4. **Twinning** – A meeting of the working party has taken place to ascertain the merits of Twinning. It was agreed they would like to take this project forward. One of the members made a detour on his recent trip to France and met with the Mayor of Moyeaux, a small rural parish in the northern part of Normandy. The meeting went very well and his initial response was positive. The group is awaiting further contact from them.
5. **Royal Wedding Celebration** – It was unanimously agreed by all that this was a wonderful family event. The Parish Council particularly thanked Cllr Smith for all his work in bringing this event together. The Cricket Club and the Clent Club were also thanked for their tremendous help and effort.
6. **World War 1 Event** – This event is progressing well with another meeting of the working party planned for 30th May 2018.



2018/4789

PLANNING MATTERS

District Council Decisions

18/00256 – Springfield, Bromsgrove Road – erection of two storey and single storey rear extension, following the demolition of the existing kitchen, porch and snug extensions and the creation of a new vehicle access and vehicle hardstanding – **Approved**

Planning Applications for Parish Council Comments

18/00441 – Stonesview, Belbroughton Road – small extension of existing dormer to balance the building, replacement white up windows, relocate main entrance, small extension to accommodate ground floor shower – **No objections**

Planning Appeals

APP/P1805/W/17/3191833 – Four Stones Restaurant, Adams Hill – demolition of existing sunroom and erection of a replacement glazed sunroom (retrospective) - **Dismissed**

2018/4790

GRASS CUTTING/HEDGE MANAGEMENT/CENTENARY FIELD/PLAY AREAS

1. **Toilets** – The roof is now on and work has commenced on the decking. The cess pit will be installed within the next couple of weeks with the soil being used on the cricket pitch.
2. **RoSPa** – Report has been received and Clerk's confirmed she has instructed for all remedial works to be carried out.
3. **Table Tennis Bats** – Clent Club have agreed to hire table tennis bats for a small deposit. Clerk to contact the club and arrange the set-up.
4. **Wildflower Meadow** – Cllr. Smith is very disappointed with the wildflower meadow and feels it was not what the parish council signed up to. Cllr. Sheppard is to arrange for Cllr. Smith to meet with Worcestershire Wildlife to see how he can remedy the situation.

2018/4791

HIGHWAYS/FOOTPATHS

1. Cllr. Smith together with Clerk meet with Highways to discuss locations for white entrance gates. Highways have agreed for gates to be sited at the entrance to the village by the heritage sign coming from The Lyttleton. Also from the A491 as you turn into Clent. Clerk to order two sets of gates.
2. The problem with parking outside Clent Nurseries was again brought up. It was agreed for Cllr. Smith and Cllr. Mrs Howard to visit Clent Nurseries for a coffee and try and discuss the situation with the owner.

2018/4792

STREET LIGHTING /SIGNS

Nothing to report

2018/4793

PARISH MAINTENANCE/LENGTHSMAN



It was agreed to put an extension of the Lengthsman's hours on the next agenda.

2018/4794 **OUTSIDE MEETINGS**

Nothing to report

2018/4795 **CLERK'S REPORT ON URGENT DECISIONS SINCE THE LAST MEETING**

Nothing to report

2018/4796 **NEW ISSUES AND ITEMS FOR NEXT MEETING TO BE HELD ON MONDAY 20TH JUNE 2016, 7.00PM AT CLENT PARISH HALL**

Lengthsman's hours

Allotment Gate

2018/4797 **CHEQUE SIGNING**

Cheques signed as approved under Minute No. 2018/4786

Signed
Chairman of the Council