



Prior to commencement of the business of the meeting the Chairman Mrs Howard allowed parishioners present to address the Council. There were approximately 7 parishioners in attendance.

Minutes of the Meeting of Clent Parish Council held on Monday 18th September 2017 at Clent Parish Hall

2017/4673 APOLOGIES/ATTENDANCE REGISTER

Present – Cllr. Price, Cllr. Sheppard, Cllr. Beaumont, Cllr. Smith, Cllr. Sugden, Cllr. Mrs Howard and Cllr. Bates.

Apologies – Cllr. Mrs Sherrey and Cllr. Allen-Jones

Also Present – Cllr. Mrs May and Ruth Mullett Clerk,

The Councillors present signed the Attendance Register.

2017/4674 DECLARATIONS OF INTERESTS

Chairman asked all members present to declare any personal or prejudicial interest on any items on the Agenda.

Other Disclosable Interest – Cllr. Sheppard – Maintenance of Clent Cricket Pitch, Member of Clent Club Social

Cllr. Sugden – Member of Clent Club Social

Cllr. Smith – Member of Clent Cricket Club and Member of Clent Club Social

Cllr. Mrs Howard – Member of Clent Club Social

Cllr. Mrs Howard – Planning Application 17/00676 – neighbour of the applicants.

Cllr. Sugden member of Clent History Society

Cllr, Mrs Howard Member of Comic Theatre Group

2017/4675 MINUTES OF PREVIOUS MEETINGS

It was unanimously **RESOLVED** that the Minutes of the Meeting held on Monday 17th July 2017 be signed as a correct record. The Chairman duly signed and initialled each page.

2017/4676 YOUTH COUNCIL

Lawrence Weston, former Youth Councillor has agreed to be the Lead for the Youth Council. It was pleasing to note there were two new Youth Councillors this month. The Joint Youth Council/Parish Council Litter pick has been arranged for Saturday 14th October at 12.00 noon.

2017/4677 FINANCE

1. Cash Flow and Bank Reconciliation – reports circulated. Bank Statements scrutinised by the Chairman.
2. To confirm receipt of £299.79 Lengthsman's grant from Worcestershire County Council.
3. It was unanimously **RESOLVED** to grant £250.00 to Bromsgrove Citizens Advice Bureau.
4. To ratify payments made in August.



Cheque	Payee	Detail	Sum
11358	HMRC	Payroll Taxes Due	356.29
11359	Viking Direct	Stationery	102.49
11360	Steve Tromans	Grass Cutting	1122.00
11361	N Sugden	Mileage	10.60
11363	Phil Dunkley	Lengthsman	323.78
11364	Ruth Mullett	Refreshments	9.70

5. Accounts for payment

Cheque	Payee	Detail	Sum
11365	Phil Dunkley	Lengthsman	229.45
11366	The Poppy Appeal	Poppy Wreath x 2	75.00
11367	BDC	Lease of Land	60.00
11368	N Sugden	Mileage	20.25
11370	HMRC	Payroll taxes due	359.29
11371	Leander Architectural	Heritage Sign	1104.00
11372	Clent Parish Hall	Hire of hall	93.00
11373	Came & Co Ins	Annual Insurance	1619.39
11374	CAB	Grant	250.00

It was **RESOLVED** that Cllr. Price and Cllr. Sheppard sign the cheques.

2017/4678 **TO RECEIVE CLERK'S REPORT**

1. It was agreed for Cllr. Smith to do an update for the Parish Magazine on Twinning.
2. Clerk has received confirmation that the BT phone box by the Church has been signed over to the Parish Council. It was agreed for this to be renovated into a Tourist Information centre. Clerk to contact the resident who kindly agreed to help us renovate it.
3. Quotation had been received for a replacement notice board outside the Church Hall. Cllr. Smith agreed to obtain another quotation.

2017/4679 **TRAINING**

Clerk distributed the Worcestershire CALC Training Programme for 2017/18.

2017/4680 **TO RECEIVE UPDATES/REPORTS**

1. **Police Report/NHW** – Reports circulated to Councillors and placed on website. Updates are also been circulated on the Clent Residents Facebook Page. The Chairman and Clerk also had a meeting with PC Tim Burling to discuss maintaining a regular contact with the Police.



2. **District Councillors –**
Cllr. Sherrey – No report given.
Cllr. Allan-Jones – No report given.
County Cllr. May – Confirmed that Summerfield Road pavements will be resurfaced.
3. **Smartwater –** nothing to report.
4. **Velo Birmingham Cycle Race –** The Birmingham VELO will pass through the Parish on Sunday 24th September and it was agreed for the Parish Council to post on Facebook/website/newsletter they are keen to hear parishioners' comments with regards to the event, good or bad. Residents are invited to attend our next Council meeting to discuss the event in full.
5. **Twining –** it was agreed for Cllr. Smith to write an update for the September parish magazine to see if there is any interest in setting up a Working Party which would be led by the community not the Parish Council.
6. **Allotments –** Cllr. Mrs Howard and Cllr. Smith had a meeting with Joanne Hall from BDC. BDC have agreed in the short term to tidy the allotments up but in the longer term we are looking into whether we could take over and run the allotments ourselves. Caroline is to chase Bromsgrove District Council for a further meeting to discuss.
7. **Litter pick –** this is arranged for Saturday 14th October, 12.00 noon meeting at the cricket pitch entrance.

2017/4681

PLANNING MATTERS

District Council Decisions

17/00808 – The Barn, Woodman Lane – proposed construction of 25m x 45m manege for private use only, with post and rail surround –

Approved

17/00646 – Four Stones Restaurant, Adams Hill – demolition of existing sunroom and erection of replacement glazed sunroom (retrospective) –

Refused

Planning Applications for Parish Council Comments

None

Planning Appeals

None

2017/4682

GRASS CUTTING/HEDGE MANAGEMENT/CENTENARY FIELD/PLAY AREAS

Update on toilets – The foundations for the new toilets have now been dug out and Cllr. Smith and Sheppard are arranging to have the porta cabin installed. The Cricket Club confirmed they have received a grant of £2,500.00 from BDC New Homes Bonus.

Table Tennis Table – Clerk confirmed that we had received a grant of £3,000 from BDC New Homes Bonus together with a grant of £1,000 from Tesco to purchase an outdoor table tennis table. It was unanimously agreed to now go ahead with placement of the order.



- 2017/4683 **HIGHWAYS/FOOTPATHS**
The parking issue outside Clent Nurseries was discussed again. Cllr. Mrs Howard suggested she would be happy to go and meet the new owners and discuss the issue in person.
- 2017/4684 **STREET LIGHTING /SIGNS**
Nothing to report.
- 2017/4685 **PARISH MAINTENANCE/LENGTHSMAN**
The working party had their first meeting to discuss the Lengthsman and budget and outcome of which was.
“The parish council are responsible for 21 roads. Maintenance tasks on these roads are control of weeds, leaf clearing, drain unblocking, cleaning of highway signs, clearing of foliage and weeds from around road name signs.
Due to the reduction of the parish council budget we will need to manage all of our response more frugally, with this in mind the sub-committee will work with the Lengthsman and the Clerk to keep the roads and footpath allowance within budget.
In the twelve month period from June 2016 to end of May 2017 the cost of the Lengthsman was approx. £4,900 with travel costs of approx. £184.00. We would aim to reduce this figure to approx. £2,860.00 Lengthsman plus travelling costs.
Our first task now is to meet with the Lengthsman and define a list of maintenance tasks for each road. Drawing on the Lengthsman’s knowledge we will also define the correct method of working for each task, an example being, what is the correct method for weed control of the kerbs.
We propose a monthly update to the council under the heading Highways/Footpaths.
It was also agreed to purchase a weed killer sprayer for the Lengthsman of which he will reimburse the parish council in the future.
- 2017/4686 **OUTSIDE MEETINGS**
Cllr. Sugden gave an update on the Worcestershire CALC Executive Meeting.
- 2017/4687 **CLERK’S REPORT ON URGENT DECISIONS SINCE THE LAST MEETING**
Nothing to report
- 2017/4688 **NEW ISSUES AND ITEMS FOR NEXT MEETING TO BE HELD ON MONDAY 16TH OCTOBER 2017, 7.00PM AT CLENT PARISH HALL**
Nothing to report



2017/4689

CHEQUE SIGNING

Cheques signed as approved under Minute No. 2017/4677

Signed
Chairman of the Council