



Prior to commencement of the business of the meeting the retiring Chairman Cllr Sugden allowed parishioners present to address the Council. There were approximately 6 parishioners in attendance.

## **Minutes of the Meeting of Clent Parish Council held on Monday 15<sup>th</sup> May 2017 at Clent Parish Hall**

### **2017/4618 ELECTION OF CHAIRMAN**

Following a democratic vote, Cllr Mrs Howard was duly elected Chairman of the Council for the ensuing year and she signed a Declaration of Office accordingly. Cllr. Sugden was thanked for all his hardwork and commitment to the Parish Council during his chairmanship.

### **2017/4619 APOLOGIES/ATTENDANCE REGISTER**

Present – Cllr. Sugden, Cllr. Beaumont, Cllr. Mrs Howard, Cllr. Smith, Cllr. Bates, Cllr. Price and Cllr. Sheppard  
Apologies – Cllr. Smith, Cllr. Allen-Jones, Cllr. Collella and Cllr. Mrs May  
Also Present – Ruth Mullett Clerk,  
The Councillors present signed the Attendance Register.

### **2017/4620 ELECTION OF VICE CHAIRMAN**

Following a democratic vote, Cllr Smith was duly elected to be Vice Chairman of the Council for the ensuing year

### **2017/4621 DECLARATIONS OF INTERESTS**

Chairman asked all members present to declare any personal or prejudicial interest on any items on the Agenda.  
Other Disclosable Interest – Cllr. Sheppard – Maintenance of Clent Cricket Pitch, Member of Clent Club Social  
Cllr. Sugden – Member of Clent Club Social  
Cllr. Smith – Member of Clent Cricket Club and Member of Clent Club Social  
Cllr. Mrs Howard – Member of Clent Club Social  
Cllr. Sugden member of Clent History Society  
Cllr, Mrs Howard Member of Comic Theatre Group

### **2017/4622 MINUTES OF PREVIOUS MEETINGS**

It was unanimously **RESOLVED** that the Minutes of the Meeting held on Monday 24<sup>th</sup> April 2017 be signed as a correct record. The Chairman duly signed and initialled each page.

### **2017/4623 STANDING ORDERS**

Standing Orders were noted with no amendments.

### **2017/4624 CODE OF CONDUCT**

All Councillors noted continued adherence to the Code.



2017/4625 **SCHEME OF DELEGATION**

Appointments to the following committees were agreed:-

**Staffing Committee**

Present Members – Cllr. Sugden, Cllr. Mrs Howard and Cllr. Sheppard

**Planning Committee**

Present Members – Cllr. Smith, Cllr. Beaumont and Cllr. Sugden

**Finance Committee**

Full Council

**Website/Communications Working Party**

Present Members - Cllr. Mrs Howard and Cllr. Price

**Grass Cutting Working Party**

Cllr. Sheppard and Cllr. Smith

2017/4626 **TO CONFIRM THE RE-APPOINTMENT TO OUTSIDE BODIES**

CALC Area Committee	Cllr Sugden/Cllr Mrs Howard
Clent Hills Advisory Body	Cllr. Sheppard
Parish Paths Warden	Vacant
Tree Officer	Cllr Sheppard
Sunfield Home Advisory Body	District Cllr. Mrs Sherrey

2017/4627 **YOUTH COUNCIL**

Due to exams there was no Youth Council this evening.

2017/4628 **FINANCE**

1. Cash Flow and Bank Reconciliation – reports circulated. Bank Statements scrutinised by the Chairman.
2. To confirm receipt of £23,500.00 half yearly Precept from Bromsgrove District Council.
3. **Review of Effectiveness of Internal Control and Resolve to Sign Audit Commission Annual Return** – in order to comply with the audit regulations the internal auditor had carried out a review of the system of internal control, prepared a report and made this available. It was unanimously **RESOLVED** to sign the Annual Governance Statement 2015-16 and that the figures placed on return were correct. The Chairman and Clerk signed the form as required
4. Accounts for payment

Cheque	Payee	Detail	Sum
11334	Ed Sheppard	Cricket Club	136.30
11335	BDC	Lease of land	60.00
11336	HMRC	Payroll taxes due	359.29
11338	Phil Dunkley	Lengthsman	379.75
11339	John Benner	Internal Auditor	284.00
11340	Ruth Mullett	Refreshments	7.65
11341	Relocatable Buildings Systems	Portacabin	840.00

It was **RESOLVED** that Cllr. Bates and Cllr. Price sign the cheques.



- 2017/4629 **TO RECEIVE CLERK'S REPORT**  
On the request of Cllr. Smith the adoption of BT telephone boxes was deferred and Cllr. Smith is to report back to the Parish Council with some quotations.  
Clerk has heard that the telephone box at the top of Adams Hill has been adopted by West Mercia Police and will be painted blue.
- 2017/4630 **TO RECEIVE UPDATES/REPORTS**
1. **Police Report/NHW** – Reports circulated to Councillors and placed on website. Andrew Sherrey attended the NHW AGM and gave an update of the meeting.
  2. **District Councillors** –  
**Cllr. Sherrey** – Confirmed that Waitrose in Bromsgrove opened on 11<sup>th</sup> May and Bromsgrove are also due to get a Marks and Spencer's Food in the near future.  
**Cllr. Allan-Jones** – No report given.  
**County Cllr. May** – No report given
  3. **Smartwater** – rollout of Smartwater to the whole of the parish has been agreed. Clerk to ascertain some kind of launch date before we order the kits.
- 2017/4631 **PLANNING MATTERS**  
**District Council Decisions**  
None  
**Planning Applications for Parish Council Comments**  
1700378 – Four Stones Restaurant, Clent – rear garden landscaping to create outdoor drinking and eating areas – **Objections**  
17/00388 – Flat Hill Tavern, 31 Adams Hill – engineering works to form new and replacement retaining walls to prevent further landslide and using new retaining wall to form a small domestic garage and bin store area – **No objections**  
**Planning Appeals**  
None
- 2017/4632 **GRASS CUTTING/HEDGE MANAGEMENT/CENTENARY FIELD/PLAY AREAS**  
Cllr. Sheppard and Cllr Smith have been to Derby and have sourced a porta cabin which is £500 plus VAT and £200 delivery. It is unanimously **RESOLVED** to purchase this one.
- 2017/4633 **HIGHWAYS/FOOTPATHS**  
Nothing to report
- 2017/4634 **STREET LIGHTING /SIGNS**  
Cllr. Sheppard is to get a quotation from the electrician used for the Cricket Club to have the flashing speed sign on our land in Centenary



Field. This will be a far cheaper option than using Worcestershire County Council.

- 2017/4635 **PARISH MAINTENANCE/LENGTHSMAN**  
Nothing to report
- 2017/4636 **OUTSIDE MEETINGS**  
Nothing to report
- 2017/4637 **CLERK'S REPORT ON URGENT DECISIONS SINCE THE LAST MEETING**  
Nothing to report
- 2017/4638 **NEW ISSUES AND ITEMS FOR NEXT MEETING TO BE HELD ON MONDAY 20<sup>TH</sup> JUNE 2016, 7.00PM AT CLENT PARISH HALL**  
State of Clent allotments
- 2017/4639 **CHEQUE SIGNING**  
Cheques signed as approved under Minute No. 2017/4626

Signed  
**Chairman of the Council**