



Prior to commencement of the business of the meeting the Chairman Cllr Sugden allowed parishioners present to address the Council. There were approximately 20 parishioners in attendance.

Minutes of the Meeting of Clent Parish Council held on Monday 16th May 2016 at Clent Parish Hall

2016/4455 **ELECTION OF CHAIRMAN**

Following a democratic vote, Cllr Sugden was duly elected Chairman of the Council for the ensuing year and he signed a Declaration of Office accordingly

2016/4456 **APOLOGIES/ATTENDANCE REGISTER**

Present – Cllr. Sugden, Cllr. Hess, Cllr. Bates, Cllr. Price and Cllr. Sheppard

Apologies – Cllr. Mrs Howard, Cllr. Smith, Cllr. Allen-Jones, Cllr. Collella and Cllr. Mrs Jenkins

Also Present – PC Tim Burling, PSCC Chelsea Lloyd and Ruth Mullett Clerk,

The Councillors present signed the Attendance Register.

2016/4457 **ELECTION OF VICE CHAIRMAN**

Following a democratic vote, Cllr Mrs Howard was duly elected to be Vice Chairman of the Council for the ensuing year

2016/4458 **DECLARATIONS OF INTERESTS**

Chairman asked all members present to declare any personal or prejudicial interest on any items on the Agenda.

Other Disclosable Interest – Cllr. Sheppard – Maintenance of Clent Cricket Pitch, Member of Clent Club Social

Cllr. Sugden – Member of Clent Club Social

Cllr. Smith – Member of Clent Cricket Club and Member of Clent Club Social

Cllr. Mrs Howard – Member of Clent Club Social

Cllr. Sugden member of Clent History Society

Cllr, Mrs Howard Member of Comic Theatre Group

2016/4459 **MINUTES OF PREVIOUS MEETINGS**

It was unanimously **RESOLVED** that the Minutes of the Meeting held on Monday 25th April 2016 be signed as a correct record. The Chairman duly signed and initialled each page.

2016/4460 **STANDING ORDERS**

New revised Standing Orders have been distributed to all Councillors and after consideration will be adopted at the June meeting.

2016/4461 **CODE OF CONDUCT**



All Councillors noted continued adherence to the Code.

2016/4462

SCHEME OF DELEGATION

Appointments to the following committees were agreed:-

Staffing Committee

Present Members – Cllr. Sugden, Cllr. Mrs Howard and Cllr. Sheppard

Planning Committee

Present Members – Cllr. Smith and Cllr. Sugden

Finance Committee

Full Council

Website/Communications Working Party

Present Members - Cllr. Mrs Howard and Cllr. Price

Grass Cutting Working Party

Cllr. Sheppard and Cllr. Smith

2016/4463

TO CONFIRM THE RE-APPOINTMENT TO OUTSIDE BODIES

CALC Area Committee	Cllr Sugden
Clent Hills Advisory Body	Cllr. Sheppard
Parish Paths Warden (WCC Appointment)	Vacant
Tree Officer	Cllr Sheppard
Sunfield Children's Home Advisory Body	District Cllr. Mrs Sherrey

2016/4464

YOUTH COUNCIL

The Youth Council met before the meeting but there were no new actions to report.

Sadly Sophie Hancock, present Youth Council Chairman resigned from the Youth Council due to attending University. Sophie was thanked by the Parish Council for all her hardwork and commitment and we wished her well for the future.

2016/4465

FINANCE

1. Cash Flow and Bank Reconciliation – reports circulated. Bank Statements scrutinised by the Chairman.
2. To confirm receipt of £22,500.00 half yearly Precept from Bromsgrove District Council.
3. To confirm receipt of £648.00 Council Tax Support Grant from Bromsgrove District Council.
4. **Review of Effectiveness of Internal Control and Resolve to Sign Audit Commission Annual Return** – in order to comply with the audit regulations the internal auditor had carried out a review of the system of internal control, prepared a report and made this available. It was unanimously **RESOLVED** to sign the Annual Governance Statement 2015-16 and that the figures placed on return were correct. The Chairman and Clerk signed the form as required
5. It was unanimously **RESOLVED** to grant St Leonards Church £450.00 for Queen's 90th Birthday Service.
6. Accounts for payment



Cheque	Payee	Detail	Sum
11156	HMRC	Payroll Taxes Due	329.93
11158	Phil Dunkley	Lengthsman	321.95
11159	Betonia IT	Cloud Storage & Anti-Virus	99.58
11160	Nick Sugden	Mileage	20.70
11161	Viking Direct	Stationery	143.80
11162	John Benner	Internal Audit	143.80

It was **RESOLVED** that Cllr. Hess and Cllr. Price sign the cheques.

2016/4444 **TO RECEIVE CLERK'S REPORT**

Nothing to report.

2016/4466 **TO RECEIVE UPDATES/REPORTS**

1. **Police Report/NHW** – Reports circulated to Councillors and placed on website. PC Tim Burling and PSCC Chelsea Lloyd attended the meeting. They both gave an update on NHW and hope to up the profile of NHW in Clent. It was suggested to hold a NHW meeting before our June or July meeting. PC Burling to confirm date with Clerk.
2. **District Councillors –**
Cllr. Sherrey – Nothing to report
Cllr. Allan-Jones – No report given.
County Cllr. Jenkins – No report given
3. **Queen's 90th Birthday** – a meeting was arranged for Monday 23rd May 2016 to discuss this event fully, the Cricket Club were also invited to attend.
4. **Public Access Defibrillator** – Cllr. Price has confirmed with Bromsgrove Planning Department that planning is not required. It was agreed the best way forward is to lease the Defibrillator for four years off Community Heartbeat Trust, this way it is placed on their insurance and it is their liability. After the four years the defibrillator becomes the property of Clent Parish Council. Cllr. Price is to obtain a quote for installation of the pole to hold the defibrillator.

2016/4467 **PLANNING MATTERS**

District Council Decisions

16/0276 – The Nook, Holy Cross – construction of new two storey extension to rear, glazed link connecting main dwelling to outbuilding and works to boundary wall in conservation area – **Refused**

Planning Applications for Parish Council Comments

Nothing to report

Planning Appeals

None

2016/4468 **GRASS CUTTING/HEDGE MANAGEMENT/CENTENARY FIELD/PLAY AREAS**



It was unanimously **RESOLVED** to accept the quote from A M Timmins of £3,529.70 for proposed fences Boules Pit. This will be positioned near to the Cricket Club pavilion.

- 2016/4469 **HIGHWAYS/FOOTPATHS**
There is a red van constantly parking outside St Leonards Church, blocking the footpath, bench and aspect of the Church. Clerk to write and ask for their co-operation in parking away from the church.
- 2016/4470 **STREET LIGHTING /SIGNS**
Street Signs in Pool Furlong and Summerfield Road are still missing. Clerk to report to Rachel Jenkins again. The street light in Holy Cross Green is still not working, again Clerk to report.
- 2016/4471 **PARISH MAINTENANCE/LENGTHSMAN**
Cllr. Sheppard has some ideas and will be sending an email round. Lengthsman to thoroughly tidy and cut back top of Walton Pool
- 2016/4472 **OUTSIDE MEETINGS**
Chairman attended CALC Executive Committee. Nothing to report
- 2016/4473 **CLERK'S REPORT ON URGENT DECISIONS SINCE THE LAST MEETING**
Nothing to report
- 2016/4474 **NEW ISSUES AND ITEMS FOR NEXT MEETING TO BE HELD ON MONDAY 20TH JUNE 2016, 7.00PM AT CLENT PARISH HALL**
Nothing to report
- 2016/4475 **CHEQUE SIGNING**
Cheques signed as approved under Minute No. 2016/4443

Signed
Chairman of the Council



QUESTIONS ASKED DURING PUBLIC QUESTION TIME

1. Street light in Holy Cross still not working.
2. Would like some clarification on what happened about the sewage situation.
3. We think the Parish Council have dragged their feet throughout the sewer issue.
4. Have the Parish Council learnt anything from this?
5. Walton Pool is very overgrown; can it please be cut back?
6. Is anything going to happen at the Clent Nurseries Island?